

# CHEDER MENACHEM STUDENT HANDBOOK

ג' תשפ"ג 2022/23  
שנת הקהל

"...Just as wearing Tefillin everyday is a Mitzvah commanded by the Torah to every individual regardless of his standing in Torah, whether deeply learned or simple, so too is it an absolute duty for every person to spend a half hour every day thinking about the Torah education of children, and do everything in one's power—and beyond one's power—to inspire children to follow the path along which they are being guided..." *(Hayom Yom 22 Teves)*

<b>SCHOOL HOURS</b>	
MINYAN SUNDAY (6-8 <sup>th</sup> Grades)	7:50 AM
SUNDAY (Grades 1-5)	9:00 AM – 1:00 PM
MINYAN MONDAY – FRIDAY (6-8 <sup>th</sup> Grades)	7:20 AM
MONDAY – THURSDAY Pre 1A – 6 <sup>th</sup> Grades	8:30 AM – 4:15 PM or 5:30 PM (7 <sup>th</sup> and 8 <sup>th</sup> Grades)
FRIDAY	8:30 AM – 1:15 PM

*\*Yard supervision begins 15 minutes before the beginning of the regular school day.*

<b>OFFICE OPERATING HOURS</b>	
SUNDAY	9:00 AM – 1:00 PM
MONDAY - THURSDAY	8:30 AM – 5:30 PM
FRIDAY	8:30 AM – 1:30 PM

<b>COMMUNICATION</b>
<p><b>Phone:</b> 310-623-1470  <b>E-mail:</b> office@chedermla.com</p>

## DRESS CODE

*Throughout the history of Klal Yisroel proper attire has played an important role. As Chazal teach us, "We were redeemed from Egypt in the merit of not changing our manner of clothing." So too, proper dress plays a very important role in the dignity and atmosphere of a Chabad Cheder and one that bears the name of the Rebbe.*

*The following dress code is required for students:*

Grades Pre 1a – 5 Dress Code				
SHIRTS	PANTS	SHOES	SWEATSHIRTS	YARMULKA
<p>Button-Down Shirts: solid blue, solid light blue, or solid white.</p> <p>Polo Shirts: solid blue, solid light blue, or solid white with a collar and 2-3 buttons.</p>	<p>Black, navy blue or charcoal gray.</p> <p>No jeans, baggy pants, oversized pockets or roll ups are allowed.</p> <p>No Sweatpants</p> <p>No pants with intentional rips at the knees.</p> <p>No elastic cuff pants.</p>	<p>Black oxfords or sneakers only. No high-tops, light-ups or roller skate sneakers. No slippers or sandals.</p> <p>No Crocs.</p> <p><b>Note: Sneaker laces must be black as well. NO NEON COLORS, YELLOW, RED, GOLD, GREEN, OR PURPLE ON THE SNEAKERS WHATSOEVER.</b></p>	<p>Cheder Menachem or Tzi-vos Hashem sweatshirt the only alternative to Cheder Menachem or Tzi-vos Hashem sweatshirts are Solid Navy Blue or Solid Black sweatshirts.</p>	<p>Black or blue Yarmulkas only. No knit or leather Yarmulkas allowed.</p> <p>No caps, other than Cheder caps for outside during recess.</p>

Backpacks should not have any cartoon characters or the like on them.



### Grades 6 – 8 Dress Code

SHIRTS	PANTS	SHOES	SWEAT-SHIRTS	YARMULKA
<p>Button-Down Shirts: solid blue, solid light blue, or solid white.</p>	<p>Black, dark blue or charcoal gray.</p> <p>No jeans, baggy pants, oversized pockets or roll ups are allowed.</p> <p>No Sweatpants</p> <p>No pants with intentional rips at the knees.</p> <p>No elastic cuff pants.</p>	<p>Black oxfords or sneakers only. No: high-tops, light-ups or roller skate sneakers. No slippers or sandals.</p> <p>No Crocs.</p> <p><b>Note: Note: Sneaker laces must be black as well. NO NEON COLORS, YELLOW, RED, GOLD, GREEN, OR PURPLE ON THE SNEAKERS WHATSOEVER.</b></p>	<p>Cheder Menachem or Tzi-vos Hashem sweatshirt the only alternative to Cheder Menachem or Tzi-vos Hashem sweatshirts are Solid Blue or Solid Black sweatshirts.</p>	<p>No knit or leather Yarmulkas allowed. Black or blue Yarmulkas only. No Designs or Logos.</p> <p>No caps, other than Cheder caps for outside during recess.</p>



- Bar Mitzva boys should have a black hat and blue, black or dark gray sports jacket in Cheder at all times.

- If your child needs to wear Crocs for medical reasons, you must provide a note from a medical doctor and only then black Crocs can be worn.

- Only acceptable Chassidische haircuts using the same number cut all around with the required payos length are allowed. Parents will be called to pick up their son should he come to school with a haircut not aligned with the Cheder dress code

- No Bracelets (rubber or any other kind), or other adornments allowed to be worn. No Smartwatches of any kind are allowed.

- If a child is not wearing proper dress code, parents will be called to bring a change of clothing.

\*Dress code applies throughout the year, including during the Yeshivas Kayitz program (for learning hours).

Even when out of school, students are encouraged to dress in a manner befitting a Talmid and Chossid of the Rebbe; ensuring a Kiddush Shem Shomayim etc.

HAT & JACKET:

**Bar Mitzvah boys**

HAT: black

JACKET: Suit jacket only – Bar Mitzvah boys must bring their hats & jackets to Cheder daily

NO baseball caps

Plain black or blue yarmulkas only, without any logos imagery or design of any kind

NO leather or knitted yarmulkas

## ARRIVAL

- The school day begins at 8:30 AM. Children should arrive on time.
- Upon arrival children should proceed to the lineup area and prepare for lineup.
- Children arriving after 8:40 AM and 9:10 AM on Sunday will have to enter through the main door on La Cienega.
- Students in Grades 6-8 are expected to come to the Cheder Minyan as specified on the Cheder school hours schedule chart. If a student will not be participating in the Cheder Minyan for the year, this needs to be cleared with the Cheder administration before the year begins.



## Cheder student expectations for academics:

- Be punctual for every class.
- Have all the necessary books, materials and supplies for every class.
- Achieve the learning goals set out in every class for every subject.
- Complete all class work and assignments that the teacher instructs the class to do.
- Complete all homework assignments and review as instructed by the teacher.
- Students will be assessed regularly on all subjects learned. Students are expected to be prepared for and pass all tests and assessments.
- An absence is not an excuse for failing a test. Absent students are required to make up whatever they missed in class.

## CELL PHONES, ELECTRONICS & MEDIA:

*We are all aware of the negative influence of television and all forms of electronic media on our youth and society at large. It is certainly not conducive to a proper Frum and Chassidische Chinuch. Its effects are detrimental to the spiritual growth of our children. The Cheder strongly discourages having these influences be a part of our students' lives. We go to great lengths to impart these ideals to our students.*

*When you enroll your children in the Cheder, it is expected that you share our goal of teaching and raising Torah Frum and Chassidische children. To that end your support in this matter is necessary in eliminating these influences from your homes ... as we are taught, ובערת הרע מקרבך*

*Additionally, it is imperative for the home to limit internet use for children and certainly ensure security is in place. The negative impact of extended internet use, and even more so of unsupervised internet use, is clear and well known, impacting students in their behavior as well as academics.*

- Students may not bring cell phones to Cheder. Should a student bring a cell phone to Cheder it will be confiscated, until the end of the year.
- If a parent feels it necessary for their child to have a cell phone for after school purposes, the parent must notify the office that their son is coming with a cell phone and provide the number to the office. The cell phone must be checked into the office first thing in the morning and can be picked up at dismissal. Only "non Smart Phones" may be checked in. If a student has a cell phone which was not checked in, it will be confiscated.

- Any music players electronic devices or devices with Internet access, will be confiscated and will not be returned. Smart Watches of any kind are not allowed to be brought to Cheder.
- Discussions of material from television, movies and the like are not acceptable. Students who discuss T.V., movies and the like will be warned once. Should a student be heard discussing these matters a second time - by any faculty member- the student will receive an assignment. We cannot allow negative influences to spread from one student to the next.
- Students are required to walk to and from the yard. Running in or out can be dangerous . Students seen running in or out will be disciplined.
- A Yarmulka must be worn at all times on the playground. Cheder caps will be available at the office for purchase. No other caps will be allowed to be worn.
- Language must be clean and refined at all times. Any student heard using improper or unclean language in the yard, will be removed from the game for the remainder of the recess.
- All forms of aggressive physical play and/or fighting will not be tolerated in the yard. Students that are seen being physical with each other will be sent off the yard. There will be additional consequences as spelled out in the Bein Adam Lachaveiro policy at the end of this handbook.

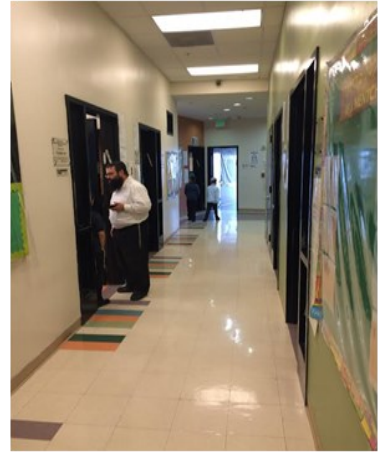
## SCHOOL SAFETY & PROCEDURES

### PROPERTY & GROUNDS:

- Leaving the premises, without written permission from the office or a teacher, is a serious infraction which can result in suspension from school.
- The school is not responsible for any children on or off campus grounds after school hours.

### HALLWAYS:

- The Cheder hallways are meant to be a corridor through which one can walk safely and undisturbed from one place to another. Running in the hallways is unsafe and will be addressed.
- Students may not be in the hallways during class time without a hall pass.
- When students are in the hallway, even with permission, care must be taken to keep the noise level down, as classes are in session at all times.
- We take pride in our school's cleanliness. Therefore, eating or littering in the hallways will not be tolerated.
- Any child found littering in the hallway may be required to clean the hallway for a significant period of time.
- Jumping to touch the exit signs or top of doorway etc. will result in a \$10 fine after being warned once.



### ELEVATOR:

- The elevator is off limits to any student.
- Students riding the elevator will be suspended and a parental meeting will be necessary prior to returning to school.
- Additionally, students may not play with the elevator button. Students playing with the button will be fined.





## BICYCLES / SCOOTERS / SKATEBOARDS RIPSTICKS / ROLLERBLADES

- Students who come to school with a bicycle must place their bicycle in the designated area for bicycle parking. The bicycles or scooters should be chained and locked. The Cheder does not assume responsibility for the bicycles.
- Students may not use their bicycle or scooter to ride around the yard during recess or dismissal. Should a student use his bicycle or scooter in the yard at any time during the day other than arrival or dismissal, that student will no longer be allowed to bring a bicycle or scooter to school.
- Skateboards, rip sticks and rollerblades may not be brought to school.



## HAZARDOUS MATERIAL:

- Hazardous materials or materials that can cause damage such as lighters, fire-crackers, fireworks, party snappers, laser pointers, screwdrivers and any similar objects are forbidden from being brought to school.
- Should a student bring any such objects to school, they will be confiscated and will result in suspension from school.
- Items that are not necessarily hazardous in nature, but can lead to wild or dangerous activities, such as water balloons, confetti spray, etc. are forbidden and are not to be brought to school.

## RESPECT FOR SCHOOL ENVIRONMENT

### BOOKS, WORKBOOKS & SCHOOL SUPPLIES:

- Yehadus Books, Girsah Seforim, General Studies textbooks and workbooks are issued by the school. The text books are the property of the school, and are on loan to the students for use during the school year.
- Textbooks must be returned in good condition at the end of the school year.
- Parents will be responsible for replacing any lost or damaged books.
- Please make sure that your child has all the supplies listed for school.

### CLASSROOMS:

- Students are responsible to maintain order and cleanliness in their classrooms.
- A student who willingly litters and dirties his environment may be required to clean up an area of the Cheder.
- A student who defaces school property, such as a desk or chair, may be required to scrub clean a number of desks or chairs in the classroom, or pay for a new comparable item of which they defaced.

### DAMAGES:

- The Cheder has invested in expensive technology such as laptops, smart boards, ipads etc. Should a student damage any such equipment they will be required to reimburse the Cheder the full amount of the damages.
- Should a student damage any Cheder property intentionally or even unintentionally, they will be subject to a fine to reimburse the Cheder for the damage and labor involved in repairs.
- In the event of intentional damage to school property, a security deposit in equal amount will also be required. The security deposit will be returned at the end of the year provided that no further damage is done by the student.

## TECHNOLOGY POLICIES

**Classroom Norms:**

- No food or drink while devices are out of the cart
- No changing settings without permission from teacher
- Device remains on desk unless instructed by teacher
- Remain on the app being used in class
- The devices are school property, handle with care, if damaged, you will be responsible
- Smartboards should only be touched or used with express permission from a staff member, and under their supervision. If a student uses or plays with a Smartboard without permission and supervision, they will be required to bring a \$250 deposit, to be returned at the end of the school year, should there be no further incidents

**Breaking classroom norms**

- First offense - warning
- Second offense - A monetary deposit of \$50 if student does not adhere to first warning
- **If student breaks a device or a Smartboard they are responsible for full cost to purchase a new one**

## DERECH ERETZ &amp; MIDDOS TOVOS

*Please discuss the importance of Derech Eretz with your children. Chazal state, "Derech eretz Kodmo L'Torah." Students need to be taught that it is incumbent upon them to speak in a refined proper manner to teachers and classmates, and in general, be civil in their behavior.*

## DERECH ERETZ:

Derech Eretz includes but is not limited to:

1. Follow teachers' instructions the first time (his own teacher as well as any other teacher or faculty member).
2. Speak and behave with respect towards all teachers, administrators and faculty members. (Not arguing, not interrupting, not raising one's voice, no silly or immature comments).
3. Give a teacher full attention, not allow himself to be distracted, and certainly not to distract anyone else.
4. Stand up when any adult enters the room.
5. Speak courteously to any adult.
6. Pass by adults in a respectable manner.
7. Open the door for an adult when presented with the opportunity.

## CHUTZPA:

- Chutzpa includes but is not limited to: disrespectful remarks made by a student to any teacher or faculty member, or made in the presence of any teacher or faculty member.
- This includes, but is not limited to, remarks about the teacher's person, style of teaching, grading and disciplining – as well as vulgar or foul language of any sort.
- The refusal to obey a direct request or order from a teacher or a faculty member.
- If a student displays Chutzpa the consequences will range from assignments to suspension from school for 1 to 2 days depending on the level and frequency of the student's aggressive behavior.

Should there be any ongoing persistent challenge with these issues, there is cause to involve professional help to work on student behavior management before allowing student back into school.

In circumstances of extreme chutzpa, parents will be called to pick up their child right away. If parent lives a distance from Cheder, parents will need to arrange pick up with their emergency contact.



## MIDOS TOVOS

- Students are expected to speak and act with respect to other students and to faculty.
- No fighting or physical interaction with other students.
- No Bullying (using one's clout or position of strength to exclude, intimidate or harm anyone).
- Should a student bully another student (as defined) he will immediately be sent home for suspension and will only be allowed to return after a meeting with the parents and administration takes place.
- If a student displays aggressive behavior towards, or verbally abuses another student, the consequences will range from assignments to suspension from school for 1 to 2 days depending on the level and frequency of the student's aggressive behavior.
- A monthly "Middos Report" is sent home to update parents on their son's level of Derech Eretz, Ahavas Yisroel and use of refined and appropriate conversation.

## LANGUAGE

- If a child uses or writes inappropriate words, expressions, etc. he will receive an assignment relating to Chazal and their teachings about "using refined language". They will be told that this is a warning.
- Children who claim that this was "an accident" will be given the same assignment.
- A second occurrence will result in one hour detention.

## EXPULSION:

If the Cheder feels that despite its best efforts and after having gone through all the discipline measures outlined in this handbook, a student's behavior is still beyond the scope of acceptable behavior, it reserves the right to expel that student since it can no longer service his needs.

\*Additionally, if a student's behavior is determined to be detrimental to the school environment, which the Cheder strives to maintain, the Cheder reserves the right to expel that student for the benefit and safeguarding of all the students in the Cheder.

**ויהי רצון שנראה פרי טוב בעמלנו ונזכה לרוות רוב נחת רוח חסידי מכל תלמידנו לנחת רוח רבינו. ונזכה לקבל פני משיח צדקנו ויחד נאמר ראו גידולים שגדלנו!**

# Cheder Pride

## Derech Eretz Ahavas Yisroel Midos Tovos

<p><b>All The Time and Everywhere</b></p>	<p>Be respectful to all adults Be polite, kind &amp; courteous to all Keep hands &amp; feet to yourself Keep your language clean and refined Maintain a positive attitude Put forth your best effort Wear proper school uniform Be punctual</p>	<p>Be safe. Do not do anything that may endanger you or anyone else Keep your surroundings clean and neat No selling things No electronics Report problems to an adult Respect all school property.</p>
<p><b>Hallway &amp; Stairs</b></p>	<p>Walk on right side of the stairs Walk. No running Talk quietly Obtain a pass to enter hallway No bouncing or playing ball Elevator is off limits No jumping to touch exit signs or doorposts</p>	
<p><b>Classroom &amp; Learning</b></p>	<p>Follow teachers instructions properly Have all the seforim, books and supplies that you need for class. Put forth maximum effort in all subjects Behave only in a way which helps you and those around you learn best. Complete all assigned tasks and written work No playing ball and no bouncing ball Keep floors, desks, cubbies, shelves and sills clean Respect all school property, furniture etc. Classrooms must be left clean and organized at the end of every period.</p>	
<p><b>Restrooms</b></p>	<p>Leave restroom clean &amp; orderly. Keep floors dry and clean Wash hand with soap &amp; water before leaving. Use paper &amp; water wisely Restroom is not a place for socializing אשר יצר</p>	
<p><b>Recess</b></p>	<p>Walk out to recess with teacher No remaining behind in the classroom without supervision No hanging out in the shul, hallways or area in front of the office Be inclusive in your games Use considerate and appropriate language and tone of voice Play fair &amp; follow the rules</p>	
<p><b>Lunch</b></p>	<p>Remain in designated lunch area the entire duration of lunch Do not share food Clean up after yourself Wash for Hamotzi and Bentch after eating</p>	
<p><b>Shul &amp; Davening</b></p>	<p>Only for Davening and learning. Off bounds all other times of day No eating, running, socializing, playing games etc. Must have a hat and jacket for davening Remain in your place throughout davening No talking during Davening All students are encouraged to be Chazzan</p>	

I HAVE READ THE PARENT-STUDENT HANDBOOK AND HAVE REVIEWED THEM WITH MY CHILD/CHILDREN.

\_\_\_\_\_  
(print) NAME OF PARENT

\_\_\_\_\_  
Date

\_\_\_\_\_  
(print) NAME OF STUDENT

\_\_\_\_\_  
GRADE

\_\_\_\_\_  
(print) NAME OF STUDENT

\_\_\_\_\_  
GRADE

Please return to the Cheder office no later than Wednesday, August 31st.

Thank you for your cooperation.